



## FLEET CYCLING

# Annual Report 2018

Collated by Colin Waters

28<sup>th</sup> October 2018

Final Version 1.5

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## I Officers Reports

### I.1 Chair (Ed Humphrey)

This is my first annual report as Chair of Fleet Cycling, and what a year it's been. We have moved forward in many directions due to the dedication and hard work of the committee. The organisation and execution of the Fleet Flyer charity ride stands out in particular as the highlight of the year, both on a personal as well as an organisational level.

Our strength is in our diversity as a committee and as a group of riders, we need to bear this in mind as we move forward into new and (we hope) even more exciting times for Fleet Cycling.

These initiatives have not gone unnoticed, we were asked to put forward one of our volunteers as a Cycling UK volunteer of the year. We nominated Lisa Chapman, our Publicity Officer, for the work she has done in promoting our group's interests through the media, Internet and other local organisations.

As part of the same series of awards, we were nominated in the categories 'Event of the Year' for the Fleet Flyer charity ride, and 'Club of the Year'. By the date of our AGM we may have a Fleet Cycling member on the Cycling UK Board of Trustees. John Crossley who rides with us is a candidate for election to the Board of Trustees, we wish him well in his endeavours.

Our challenges for the forthcoming year are several, so I'll cover a few of them here. We must build on the success of the Fleet Flyer. I've been surprised by the number of times I've heard people say that they expect to do much better with the organisation of next year's event. We are regularly attracting large groups for our club rides, but we need to make sure that we have enough ride leaders to meet this demand. Larger groups bring safety issues with them so we must work hard to ensure the continued safety of all involved.

I'm constantly surprised by the variety of the rides and events that we undertake, which comes from the dedicated band of Committee members, supporters and riders coming up with ideas for regular rides, "away days", participation in quiz nights, and other initiatives.

Finally, my heartfelt thanks to the committee for making my first year as Chair so enjoyable, keep up the good work. Those thanks are due especially to Colin Waters who is stepping down as Secretary at our AGM after many years of dedication to Fleet Cycling's cause. Fleet Cycling wouldn't be enjoying the success that it's having today without Colin's hard work over many years. Fortunately Colin is continuing his role as Rides Secretary and I'm sure will be riding regularly with the group, so we're not losing him or his invaluable experience.

## **1.2 Secretary (Colin Waters)**

Secretarial activity this year has been:

- Annual submissions to Cycling UK (CUK);
- Liaising with the national CUK Member Group coordinator as required, passing on information and seeking policy advice as required;
- Contacting our regional National Councilors for advice or to pass on our views;
- Meeting with Managers for Everyone Active who manage Hart Leisure Centre;
- Maintaining Social Media feeds, etc.;
- Sending Fleet Cycling Newsletters to members and others who have subscribed;
- Replying to enquiries from cyclists looking to join a local club and following up with them;
- Organising and minuting committee meetings - we have held 3 committee meetings since the last AGM.
- Booked for 7 Fleet Cycling members attended the Semaine Fédérale in Epinal, in the Voges from 3rd to 13th August 2018.

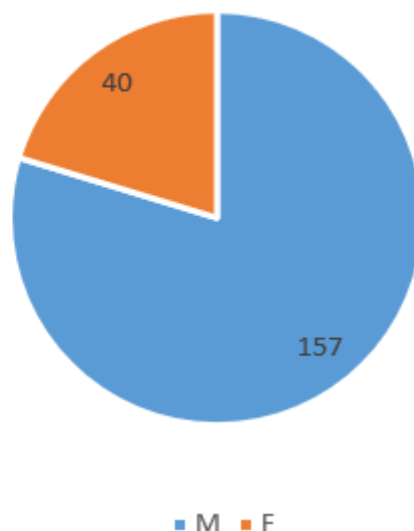
Finally, I would like to thank the many members and committee colleagues who have given me support and help during the year.

## **1.3 Registration Officer (Fiona Titcombe)**

As of the beginning of October, we have 199 Cycling UK members registered in our postcode catchment. This is a small increase since last year (192 members), but last year's list included affiliate members which is no longer the case.

We have 157 male members, 40 female and 2 groups.

Breakdown by gender



Since last year, we have been limited in what data we have about members because of Cycling UK’s GDPR policy, so we can no longer report on geographic data or similar. However, CUK have recently introduced a Data Management Toolkit, which will allow us to contact new members to encourage them to sign up to our newsletter.

**1.4 Treasurer (Graham Ellicott)**

INCOME AND EXPENDITURE FOR THE YEAR ENDED 30 SEPTEMBER 2018  
(see full accounts in Appendix I)

<b>TOTAL INCOME</b>	<b>£</b>
Outdoor Events	6,911
Clothing, badges etc. sales	160
Annual Subscription Allocation from HQ	200
Donations	5
<b>Total Income</b>	<b>7,276</b>
<b>TOTAL EVENT EXPENDITURE</b>	<b>£</b>
Other event expenditure	839
<b>Total</b>	<b>839</b>
<b>TOTAL GENERAL EXPENDITURE</b>	
Advertising/ website costs	207
Donations	6,000
Loss on sale of assets	507
<b>Total</b>	<b>6,715</b>
<b>Total Expenditure</b>	<b>7,553</b>

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**SURPLUS/DEFICIT FOR THE YEAR - 277**

**Monies at the bank on 30 September 2018 693**

## **1.5 Promotion (Lisa Chapman)**

### **Promotion for the Fleet Flyer**

- Inserts in Roundabout Magazine & Vantage - free monthly magazines that go to every house in the Farnham & Godalming area - January 2018;
- Collaborated on creation of Fleet Flyer leaflets with Graham and Colin;
- Facebook Campaign;
- Writing to and promoting the FF to various CUK member groups;
- Networking;
- Organised newspaper photographer for the finish;
- With Ken Crooke's help organised Ranil Jayawardena, MP for North Hampshire to come and give a short inspirational speech, which was written by us at the Fleet Flyer;
- Pedal Heaven Kids - established relationship for the Fleet Flyer 2019 (they couldn't join us this year as they had a conflict). Run kids races;

**Basingstoke Canal newsletter** - published partnership article which appeared in their regular newsletter.

**Fleet News & Mail** - published article on the successful Fleet Flyer (under the byline of the reporter but it was our article).

**CUK e-magazine** - published article on the Fleet Flyer.

### **Check presentation organisation -**

- Royal Berks - at the hospital;
- Transplant Sport - at Pedal Heaven;
- Publicity packs for above were sent out to two newspapers, CUK and British Cycling (if anything was ever published, but have established contacts with those newspapers as well as building relationships with the main cycling bodies).

**Club Rides** - Promoting Intro & Intermediate Rides via Facebook and our partners, Pedal Heaven and Everyone Active.

**John Crossley** - spearheading campaign to get him on the Board of Trustees of CUK, via Facebook and writing to member groups.

**John Spooner** - wrote a brief & approaching CUK to see if they are interested in an article on his epic rides. Need to contact Dan Joyce, Editor, on Julie's recommendation.

**Waitrose Community Matters** - submitted a request for inclusion in the Fleet Waitrose Community Matters donation boxes for the 2019 Fleet Flyer, as well as a request for volunteers for next year.

**Letters to member groups** - save the date for the 2019 Fleet Flyer.

**Insert on Eagle Radio What's On** - Save the Date for the 2019 Fleet Flyer has been published on their website.

**Trying to organise a DJ van** from Eagle Radio for registration and start of Fleet Flyer 2019.

## 1.6 Welfare (Graham Ellicott)

This is a formal role required by CUK HQ. There have been no issues this year that have required any formal welfare response.

## 2 Ride Secretary's Report (Colin Waters)

Fleet Cycling has continued to run rides from the Hart Leisure Centre on every Tuesday, Thursday and Sunday, weather permitting which it almost invariably does. Mick Anstis led Wednesday slower paced rides from April to mid-September, and in Mick's absence overseas these rides are being continued during the Autumn and Winter with other ride leaders, some of whom are new recruits.

There have been several away days rides that have started a little further away for a change of scenery; the New Forest, Surrey Hills, Isle of Wight and Whitchurch, so thank you to those who have planned them for us.

The number riders on the club rides over the last 12 months is as follows:

	Average	Best
• Sunday rides –	9.4	23
• Tuesday rides –	10.8	18
• Wednesday rides –	7.6 *	16
• Thursday rides –	10.4	18

\* based on rides during September and October.

Of our 134 scheduled rides only 11 were cancelled due to inclement weather.

Ride Leaders – undertake a vital role in delivering a full and varied programme of rides but the club needs more of the regular riders to agree to lead rides. Our thanks are due to those who do and particularly to Nigel Hicks who often steps in as leader at late notice. With significant new riders over the last year we have been able to increase the number of active leaders to 25. Leaders who have not led a ride for over a year will not be re-registered with Cycling UK in this year's Annual Return.

We are considering changing Thursday rides to a "one stop" ride at lunch and missing out the coffee stop, particularly, during the winter months, but maybe for the whole year. The Tuesday and Thursday rides are attracting faster riders so we may, when numbers allow, split the ride into slower and faster groups to make the rides more enjoyable for all the riders. When the pace goes up it tends to be a

truism that the faster riders enjoy their ride more than the slower riders!

I have been greatly helped by Jim Mercer who drew up the Tuesday and Sunday schedules, Mike Antis who drew up the Wednesday schedule and to Andrew Perkins who runs the IT to bring the lists together on Google Sheets and the website. I drew up the Thursday schedule.

### **2019 Events**

- Organising a 100 club mile from Fleet to the coast on 7 April 2019 – many thanks to Nigel Hicks for planning and leading;
- Amending the routes for the Fleet Flyer 2019 to take on board suggestions from riders this year;
- Organising Marshals for the Fleet Flyer;
- Organising a cycling holiday in France for Fleet CUK members to attend the 81<sup>st</sup> Semaine Fédérale based in Cognac in the Charente Department. Dates are 4<sup>th</sup> to 11th August.

## **3 Webmaster's Report (Andrew Perkins & Saty Mukherjee)**

Keeping web site components up to date with the latest versions is important to deal with bugs, but also for security. Our website is unlikely to be a specific target for attack, but casual hackers and "botnets" (networks of software robots) could deface or bring down the site. More worryingly, if we have payment software or links on the site, an attacker may try to divert them to pay into their own account.

With the above in mind, we can report that our web site components are up to date, with the exception of the calendar control. We took a decision in 2016 to buy the calendar control but not to buy updates. This is a decision I think we (Colin, Saty and Andrew) should review, looking at various options. If we have to incur more cost, we will come back to the committee.

We had some problems for a few days in October 2018 whereby browsers wrongly indicated that the site was insecure, and the user would have to click through some warnings to accept the risk. This was related to the security certificate for the site and, although we were unable to determine why it arose, we were able to fix it. There is still a minor problem whereby email accounts @fleetcycling.org.uk cannot be accessed by some methods, but can by others. It has no effect on use of our website, but we hope to get to the bottom of this and fix it.

This year we will have to consider what method to use for taking payments for the 2019 Fleet Flyer. We will look at various options, including building it ourselves, (with the help of our web designer, Gavin - but at a cost) or providing links to a professional third-party service. Considerations we will bear in mind include personal data and GDPR requirements; risks to credit card details; regulatory requirements; skills available; and time available.



As a rough indication, an external service could cost a commission of around 6% of takings. Our web hosting currently uses a "GrowBig" account with Siteground, and we should budget up to £70 to renew that when it expires on 22 January 2019 (last year it cost £56.88). As stated earlier, we may need to update or replace the calendar control software, which would cost around £70. Our domain name "fleetcycling.org.uk" is also maintained through Siteground but that does not expire until 11 November 2022.

## 4 Campaign Reports (Mike Mellor & Colin)

*Fleet Cycling's vision for cycling infrastructure provision within and around Fleet, Church Crookham, Crookham Village and Elvetham Heath.*

### Objectives

- Everyone should be able to cycle safely in Fleet Town and the immediate surrounding Parishes;
- Children should be able to cycle safely to school on dedicated traffic free cycle paths;
- Safe cycle paths to shops in Fleet Town Centre;
- Safe cycle paths to the Leisure Centre – particularly from Crookham Village and from Elvetham Heath.
- All cycle paths running along a main road, should give priority to cyclists on the cycle path over traffic exiting or entering the side road to/from the main road. Equivalent to cyclists progressing along the main road;
- Ideally, cycle paths should be dedicated to cyclists, separated from traffic and pedestrians.

### Development of Existing Cycling Infrastructure and links to complete access to essential facilities such as Schools, Leisure Centre and Parks

- Existing cycle paths should be linked to form a cohesive integrated network.
- Existing cycle paths should be engineered to a common standard – as good as Baker Way.
- Quick wins: -
  - Develop the existing map created by the working group to show a leisure trail circumnavigation of Fleet (refer to Graham Jones's map)
  - Seek quiet routes on existing roads to provide access to town centre, station and schools and seek a budget to provide cycle signs.
  - Worn-out white lines on existing routes should be renewed, even though some of these routes are not considered by the group to be adequate.
- Suggested priority order for development:
  1. Proper cycle path from the Town Centre to the Station (suggestion that the northern footpath of Fleet Road (from Pearsons Corner to

- the Station) is re-engineered to be a cycle path segregated from road traffic;
2. Cycle path links to Fleet from the new Hartland Park development. Southern link from Norris Bridge to Fleet plus a cycle path North of Pyestock along Cove Road.
  3. Segregated cycle path extension from near Reading Road/Hitches Lane roundabout to Leisure Centre and Calthorpe Park School – cycle path running along the westerly side of the road and also serving the new Berkley Homes development. Land ownership may preclude this solution so an alternative should be considered via Edenbrook;
  4. Extension of Baker Way near Tavistock Infant School, utilising existing rough track and upgrading to a 3 metre wide metalled cycle path link to Netherhouse Moor. Linking to Crookham Road;
  5. Conversion of the Hitches Lane easterly footpath from Calthorpe Park School to Pilcot Road to provide a shared cycle path/footpath segregated from the road, thus providing safe access from Crookham Village;
  6. South Fleet access to the Station via Oakley Park. Conversion of footpaths through the park from Albany Road and Connaught Road (via Burnside) to cycle paths exiting Oakley Park on Kings Road. Traffic light (cyclist operated) crossing of Kings Road and a short segregated cycle path along Kings Road to access Kent Road then via Chestnut Grove and Fleet Pond to the Station. Possible future extension of this path via a cycling bridge over the Basingstoke Canal.

## 5 Fleet Flyer Charity Bike Rides

Fleet Cycling, a member group of Cycling UK, raised an amazing £6000 for Transplant Sport and Berkshire Cancer Centre Charity Fund during the first annual Fleet Flyer Charity Cycling Challenge on Sunday May 13th. On a beautiful sunny day, North East Hampshire MP Ranil Jayawardena sent the initial group of cyclists off on the 87 mile ride with an inspirational speech.

The youngest solo cyclist, six-year-old Emily Denton, covered the 22 mile course with her father, raising £280 for the Berkshire Cancer Centre Charity Fund. The youngest to complete the 54-mile course was fourteen-year-old Dom Whibley.

Graham Ellicott, Treasurer of Fleet Cycling and recent liver transplant recipient, said “Transplant Sport transformed my life. Without their promotion of the organ donor register, I could have waited much longer for my donor liver, much to the detriment of my health. They have inspired me to get fit after the transplant operation. I am in training, with Transplant Sport’s support, to represent GB at the European Transplant Games being held in Sardinia next month.”

Colin Waters, Secretary of Fleet Cycling, said “When I was diagnosed with prostate cancer, I was stunned and it immediately affected my outlook on life. The Berkshire Cancer Centre helped me to come to terms with my cancer. The treatment and kindness I received from all the staff, at every level, was outstanding. I am so proud

that the Fleet Flyer will help fund essentially needed equipment for future patients.”

Fleet Cycling, along with sponsors Pedal Heaven, Dimension Data, R Collard and Everyone Active, are grateful for the overwhelming support of the event. Such was its success that a date has been fixed for the second annual Fleet Flyer: Sunday May 12th, 2019. Bookings will open early next year and updates can be found on the website: [fleetcycling.org.uk](http://fleetcycling.org.uk).

*Note – reports collated by Colin Waters, Secretary on 28<sup>th</sup> October 2018.*

## Appendix I – Fleet Cycling’s Accounts for 2018 as submitted to Cycling UK

Fleet Cycling	Member Group	<b>90079174</b>
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These are the Financial Reports presented by the Member Group (single or consolidated with others), which consist of a Statement of Assets and Liabilities and an Income and Expenditure Account, summarising the Groups' own records kept for the year. Backing documentation comprises; detailed record of all income and expenditure, bank reconciliations, all receipts and paperwork associated with the financial transactions for the year.

### STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2018

#### Assets & Liabilities

	£	
Total Fixed Assets from page 2	-	Box A Autofill
Current Assets from page 2	-	Box B Autofill
Cash and Bank Balances from page 2	693	Box C Autofill
<b>Total Assets</b>	<b>693</b>	Box D Sum Boxes A to C
Total Liabilities from page 3	40	Box E Autofill
<b>NET ASSETS / (LIABILITIES)</b>	<b>653</b>	Box F Box D minus E
Accumulated Surplus at 1 October 2017	930	Box G Merged figs
Surplus/Deficit for the year from page 4	-277	Box H Autofill
<b>FUNDS</b>	<b>653</b>	Box I Box G plus Box H

(the figures in Box F & Box I should be the same)

Print Name	Signed Hon Treasurer
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#### Auditor's Report

## Fleet Cycling

I have examined the books, records and vouchers of the Group and report that the above Statement of Assets and Liabilities and annexed Accounts are in accordance therewith and such Accounts have been properly prepared to show the state of affairs of the Group / Region as at 30 September 2018 and of the surplus / deficit for the year then ended.

Print Name Signed Hon Auditor
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Date
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<b>Fleet Cycling</b>	<b>0</b>	<b>90079174</b>
Member Group		

**FIXED ASSETS AS AT 30 SEPTEMBER 2018**

£

<b>CLUB HUTS value at 1 October 2017</b>
Plus additions
Less Disposals
Less Depreciation
<b>Value at 30 September 2018</b>

-	<b>Merged figs</b>
-	
-	enter as a +
-	enter as a +
-	Autofill

<b>Other Assets ( bikes, equipment) value at 1 October 2017</b>
Plus additions
Less Disposals
Less Depreciation
<b>Value at 30 September 2018</b>

-	<b>Merged figs</b>
-	
-	enter as a +
-	enter as a +
-	Autofill

## Fleet Cycling

<b>Total Depreciation to page 4 GENERAL EXPENDITURE section</b>
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- Autofill
------------

<b>Total of Fixed Assets to Box A (page 1)</b>
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- Autofill
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### CURRENT ASSETS AT 30 SEPTEMBER 2018

Stock - Clothing,Badges,Trophies
Deposits with HQ
Amounts due from other groups/ individuals
Prepayments & accrued income
Other Debtors
Monies paid in bank not on statement
Investments

-
-
-
-
-
-

<b>Total of Current Assets to Box B (page 1)</b>
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- Autofill
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### CASH & BANK BALANCES AS AT 30 SEPTEMBER 2018

	Bank Current Account	Bank Deposit Account	Building Society Account	Cash
Member Group Sub Group Funds Funds	£	£	£	£
	690	2	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>totals</b>	<b>690</b>	<b>2</b>	<b>-</b>	<b>-</b>

<b>Total Cash and Bank to Box C (page 1)</b>	<b>693</b>
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<b>Fleet Cycling</b>	<b>0</b>
Member Group	<b>90079174</b>

### LIABILITIES AS AT 30 SEPTEMBER 2018

## Fleet Cycling

### CREDITORS

£

#### Member Group Funds

Amount owing to Treasurer	-
Amounts owed to other groups/ individuals	-
Accruals & deferred income	-
Goods /suppliers not paid /unpresented cheques	<b>40</b>

#### Sub Group Funds

Amount owing to Treasurer	-
Amounts owed to other groups	-
Accruals & deferred income	-
Goods /suppliers not paid /unpresented cheques	-

**Total Liabilities to Box E (page 1)**

**40**

Autofill

### INTEREST RECEIVED FOR THE YEAR ENDED 30 SEPTEMBER 2018

	Net amount received	Tax paid	Gross amount
	£	£	£
Interest received from banks and building societies (if unspecified enter in gross amount)	-	-	-
<b>Other Sources</b>			
Interest received from N.O. on deposits	-	-	-
<b>totals</b>	-	-	-

Autofill

<p><b>Total Net Interest received to page 4 INCOME section</b></p>	<p>- Autofill</p>
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Fleet Cycling	0
Member Group	90079174

**INCOME AND EXPENDITURE FOR THE YEAR ENDED 30 SEPTEMBER 2018**

TOTAL INCOME	£	
Outdoor Events	6,911	
Social Events	-	
Advertising, handbooks, run list sales	-	
Clothing, badges etc sales	160	
Grant from HQ		
Annual Subscription Allocation from HQ	200	
Legacy income	-	
Donations	5	
Net Interest Received (total from page 3)	-	Autofill
Profit on sale of assets	-	
Dividend Income	-	
<b>Total Income</b>	<b>7,276</b>	Autofill

TOTAL EVENT EXPENDITURE	£	
Event hire/accom/room hire	-	
Printing	-	
Food, refreshments	-	
Travel / transport	-	
Trophies/ medals/prizes	-	
Clothing costs/badges etc	-	
Other event expenditure	839	
	-	
<b>Total</b>	<b>839</b>	Autofill

TOTAL GENERAL EXPENDITURE		
Advertising/ website costs	207	
Phones/Internet access	-	
Insurance	-	
Postage	-	
Stationery	-	



## Fleet Cycling

<b>Subscriptions</b>	-	
<b>Donations</b>	<b>6,000</b>	
<b>Equipment/maintenance</b>	-	
<b>Training</b>		
<b>Miscellaneous</b>	-	
<b>Bank Charges</b>	<b>0</b>	
<b>Depreciation (total from page 2)</b>	-	Autofill
<b>Loss on sale of assets</b>	<b>507</b>	
<b>Total</b>	<b>6,715</b>	Autofill
<b>Total Expenditure</b>	<b>7,553</b>	Autofill
<b>SURPLUS/DEFICIT FOR THE YEAR total to Box H (page 1)</b>	<b>-277</b>	Autofill

List all expenditure for the group including items purchased by the Treasurer or others not yet reimbursed by 30/09/2018