

Minutes of Fleet Cycling Committee Meeting

- Date of meeting** 23rd Sep 2020 at 20:00
- Venue** Zoom, organised by John Crossley
- Minute taker** Andrew Perkins, Secretary
- Other Attendees** John Crossley, Chair
Ed Humphrey, Rides Secretary
Lisa Chapman, Promotions Officer
Colin Waters, Treasurer
Saty Mukherjee, Web Master

Note: the sequence of reference numbers below is continued from meeting to meeting, to keep track of actions. Actions closed in this meeting are shaded in green, and will not appear in the next meeting's minutes. Items with no actionee are usually decisions or information only, and will also not appear in the next minutes.

| Ref | Item | Actionee and any deadline |
|--|--|---------------------------|
| Items from meeting of 20 May 2020 | | |
| 58 | <p>All attendees agreed that there should be an entity to manage Fleet Flyer events, separate from the Fleet Cycling Committee. It may have a similar membership, but this will allow the two to be better separated and managed. The two already have separate bank accounts: Fleet Cycling with Lloyds, and Fleet Flyer with the Co-op.</p> <p>First action is for John to draw up a brief Terms of Reference (or similar) for the Fleet Flyer entity, so that this can be submitted to the Co-op along with the change of name.</p> <p>Update 23-Sep: to be done</p> | JC |
| 63 | <p>Lisa will investigate potential sites for a summer social around end of July, if government regulations permit that at the time. The Water Witch in Odiham is one possibility.</p> <p>Update 23-Sep: this was not feasible. Action closed.</p> | LC |
| 68 | <p>Attendees discussed the restarting of formal rides subject to government Covid-19 restrictions.</p> <p>...</p> <p>Saty has set up a Google sheet for the registrations, and attendees felt this was fit for purpose. Although further refinements could be made, for now we do not want to over-engineer it, especially as rules may change again.</p> <p>Update 23-Sep: all items completed. Action closed.</p> | EH |
| 69 | <p>Andrew will contact Luke at HLC to confirm it is OK to start meeting outside HLC again, as of Tues 28-Jul.</p> <p>Update 23-Sep: Action completed.</p> | AP |
| 70 | <p>Regarding kit ordering and sales, Colin will send Lisa some text for the next Mailchimp newsletter, asking people to place orders with him for any kit they require. It will refer back to our website to show images, sizing, and current stock.</p> <p>Update 23-Sep: to be done. See item 82 below.</p> | CW |

Items from meeting of 23 September 2020

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|-----|--|---------------------------|
| 74 | <p>Rides - review of approach, including "Fast" rides, additional days, new venues:</p> <p>The principles are that we should offer the rides which people want, within the constraints of Cycling UK and the COVID-19 rules and guidelines.</p> <p>Decisions: we should schedule two rides each Thursday and two rides each Sunday. (Saty updated the list during the meeting to include Thursday rides as of next week).</p> <p>Leaders should choose the destination from the list given in the booking sheet, being sure not to choose the same destination as any other leader that day.</p> <p>Additional routes will be added by Saty after going through Ed. Ed will attempt to review the routes for safety if possible, but it is each ride leader's responsibility to choose a safe route, and adapt it if they see fit.</p> | Ed and Saty |
| 75 | Ride Leader training: Ed and Andrew to decide on attendees. They must agree to lead rides, and be available for training. Later: route planning (post Covid). | Andrew and Ed |
| 76 | <p>Hampshire County Council's North Road Safety Committee meeting of 14th September: Lisa and Andrew gave a summary. Some of the points to note were:</p> <ul style="list-style-type: none"> a) As of end Sep 2020, Hampshire Police will be accepting and following up video footage of dangerous driving. There must be 2 minutes' footage before (and possibly after) the incident – more details will presumably be available on their website in October. b) Hampshire Police have been carrying out a close pass campaign. See https://www.hampshire.police.uk/news/hampshire/news/appeals/2020/july/close-pass-campaign-a-success-in-basingstoke/ c) The minutes will contain hyperlinks to online bike training for children. Andrew offered to add these hyperlinks to the Fleet Cycling website. | Andrew |
| 77 | Publicity: the committee decided that we should hold back from running a publicity campaign, at least until we see the full take-up of new rides and whether we have enough leaders and ride slots to accommodate any sudden rush of new members as a result of a campaign. | |
| 78 | AGM arrangements: the wording from Cycling UK is ambiguous. Andrew will check with CUK to see if we have to run an AGM in April/May. The committee in any case agreed that it would be good to have a meeting open to all members in, say, November 2020, to take questions and feedback, especially regarding the new rides schedule and booking method. | Andrew |
| 79 | Fleet Flyer 2021: John said that it would be good to start on the many tasks very soon if we could be sure that we could run the FF in May/June, but due to uncertainty about COVID rules we cannot. The committee agreed to defer a decision on whether/when to run the FF in 2021, noting that it could be deferred to September if preparation time available becomes too short to run it in May/June. | |

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| 80 | Christmas Party 2020: the committee decided, due to uncertainty about COVID rules, that sadly we would not be arranging a Christmas party this year. | |
| 81 | LEJoG (Land's End to John O' Groats ride). Lisa has proposed we organise a Fleet Cycling 14-day ride through peak-tours.com : Lisa will get more info, including cost, and post it on WhatsApp. (If there is interest, we could advertise more widely within the club, e.g., Mailchimp, Facebook) | Lisa |
| 82 | Lisa will work on producing a Mailchimp newsletter , requesting input from others as required. Subjects are to include: new schedule of rides and reminder of how to book; how to enable access to ICE (In Case of Emergency) details on a phone; orders for kit (item 70 above); cancelling the Christmas party; keeping an eye open for announcements of an AGM or informal meeting on Zoom in 2020. | Lisa |
| 83 | Next meeting will be 18 th Nov, 20:00. John will send out Zoom details. | John |

Andrew Perkins, 25-Sep-2020