

Minutes of Fleet Cycling Committee Meeting

- Date of meeting** 20th Jan 2021 at 20:00
- Venue** Zoom, organised by Andrew Perkins
- Minute taker** Andrew Perkins, Secretary
- Other Attendees** John Crossley, Chair
 Lisa Chapman, Promotions Officer
 Colin Waters, Treasurer
 Ed Humphrey, Rides Secretary
 Kaye Hicks, Welfare Officer
- Apologies** Saty M, Web Master

Note: the sequence of reference numbers below is continued from meeting to meeting, to keep track of actions. Actions closed in this meeting are shaded in green, and will not appear in the next meeting's minutes. Items with no actionee are usually decisions or information only, and will also not appear in the next minutes.

Ref	Item	Actionee and any deadline
Items from meeting of 18 November 2020		
86	<p>Fleet Flyer 2021: attendees agreed to continue the suspension of work on this, given the uncertainty around whether it could be held, and the amount of work which would be wasted. It was suggested that it could be held in the form of a self-certified ride, with no signage, but medals awarded. This would involve much less work. Alternatively, it could be postponed to, say, September. In either case, we can defer further consideration until the next committee meeting, in two months' time.</p> <p>Update 20-Jan-2021: considered and again deferred to next meeting, with view to possibly holding in Sep-2021. Andrew searched the web on 27-Jan for other events in September, and found: British Cycling Road rides: <i>none after July</i> Fleet half marathon: <i>no, cancelled for 2021</i> Fleet 20: 12-Sep-2021</p>	All, at next meeting
88	<p>Requests #1 #2, and #3 from 11-Nov EGM: intermediate rides; re-balancing route list; two-star ride on a Tuesday</p> <p>After discussion, attendees decided to experiment on the post-lockdown rides by decoupling star ratings from distances. Routes will no longer have star markings. Thus the routes listed will have distances (and amount of climbing as shown on the RWGPS route), but the average speed will be nominated by the ride leader, next to their name on the booking sheet. (The committee will monitor this to see if it provides an inclusive set of rides to meet the needs of as many members as possible.)</p> <p>If this experiment works, we can continue it post-Covid. Saty implemented this on the website soon after the 18-Nov meeting, but we may also need to publicise, e.g., on Mailchimp <i>Included in Mailchimp newsletter of 29-Nov-2020. Action closed.</i></p>	Lisa? (using Mailchimp)

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91	<p>Request #6 from the 11-Nov EGM: gravel rides Andrew will contact Clive about his agreement to set up some taster sessions for gravel rides. <i>Done, and Clive put forward some potential routes and ideas, which were approved by Andrew and Ed, the Rides Secretary. Will be revived when government restrictions and Cycling UK guidance permit.</i></p>	Andrew
92	<p>Suggestion #1 from 11-Nov EGM: More prominent address for the booking sheet, on Facebook and other places, aimed at helping those not familiar with technology so they can make their own bookings easily. Action: Andrew will implement this <i>20-Jan-2021: Andrew proposes postponing this until we plan to restart rides, as this will reduce the likelihood of malicious third parties defacing the sheet meanwhile. Approved at meeting of 20 Jan 2021.</i></p>	Andrew
93	<p>Suggestion #2 from 11-Nov EGM: Howard suggested we recommend that our members load the What3Words app on their mobile phones. This app will identify any location in the world to within a three-metre square, so the location can be given to emergency services – it is recommended by a number of services in the UK. Action: committee to include on website and social media, and in next newsletter. Follow-up: Andrew added to “Before the ride” section on the website page https://www.fleetcycling.org.uk/about-rides/post-lockdown-rides/. Andrew also added to the draft of the February newsletter, on Mailchimp, so it won't be forgotten. Item to be closed.</p>	Andrew, Saty, Lisa
94	<p>Suggestion #3 from 11-Nov EGM: Clive suggested we recommend that our members obtain identity tags with emergency contact details on them, so that if a rider becomes unconscious for any reason, emergency contacts can be notified as soon as possible (in parallel with ambulance service). Action 11-Nov: Clive to send details to Ed, to progress this. (Andrew will check status of this) <i>Included in 29-Nov-2020 Mailchimp newsletter, but note that the cerql.co.uk/iceqr page is showing, as at 19-Jan-2021, “Due to the current situation, we will not be taking orders for the foreseeable future, please check back. Registrations, updates & renewals are unaffected”.</i> Action 20-Jan-2021: Andrew to add to website and close this action. Update after meeting: the page referenced above still shows no orders are being taken, but a Google search for “ICE QR code tag” reveals other providers. Andrew has therefore updated the website to give this option, rather than naming a specific provider. See the section “Before the ride” towards the foot of fleetcycling.org.uk/about-rides/post-lockdown-rides/</p>	Andrew, Ed
95	<p>Andrew agreed to produce a reference card for ride leaders to ensure they include all important items in their pre-ride briefings. <i>TBD, before rides restart.</i></p>	Andrew

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96	<p>Regarding the club kit order, Colin will ask those who have ordered kit if they would be willing to pay the small-order surcharge of £12 per item, since we do not have sufficient orders to meet the minimum (and, as stated in the 11-Nov EGM, it would cost £700 to order enough stock kit to do so).</p> <p>Update 20-Jan-2021: This concluded with the club subsidising costs by £60 total, and paying £484 for stock kit. LeCol, the supplier, have said to expect delivery in mid-Feb 2021.</p>	Colin
98	<p>AGM: attendees agreed mid-March as a reasonable date. Andrew will arrange.</p> <p><i>This was included in the 12-Jan-2021 Mailchimp newsletter: "the AGM will be held virtually on Wednesday 10th March at 8:15 PM". We should be able to use Cycling UK's virtual conference facilities for this: Andrew is attending a webinar in January about how to book and use this, and we can publicise the AGM more widely once this is confirmed, and a hyperlink is available.</i></p>	Andrew
Items from meeting of 20 January 2021		
100	Minutes of the 18 November 2020 meeting were approved.	
101	<p>Andrew reported on progress of ride leader training: four of the five attendees have completed their online training. The fifth had a technical problem but is working with the CUK trainer to join another session and catch up soon. The practical training is currently scheduled for 26th March, but may be postponed due to Covid-19 restrictions.</p>	
102	<p>Andrew said that there was a ride leaders' manual on the CUK website. He will send a link to Ed.</p> <p>Follow-up: Did so on 27-Jan (it's at cyclinguk.org/sites/default/files/document/migrated/info/ride_leader_handbook_v1.pdf)</p>	
102	<p>Preparing for AGM: Andrew said he would need the individual reports from committee members by end February. John asked for a copy of the previous chairman's report (2019 AGM).</p> <p>Follow-up: Andrew emailed a copy of the previous report to all on 21 January 2021. However, the committee agreed by email after the meeting to postpone the AGM until 21 April 2021, since this is acceptable to CUK and allows for the accounts and all parts of the report to cover the whole financial year ending 31 March 2021.</p> <p>Now that the meeting is postponed, Andrew will need the individual reports by 14 April 2021, to allow a week to check them, raise any queries, have them answered, assemble the reports into the final document, and release it a few days before the AGM.</p>	
103	<p>Semaine Federale, week commencing 25-July:</p> <p>Colin said that nine people had expressed an interest to him. It is still not clear whether it will go ahead. Although entry fees may be refundable, costs such as ferries/tunnel may not be. Several people thought that it was safe to defer booking until end of March, as there is usually plenty of availability for ferries, if not tunnel crossings. Attendees concurred with Colin to defer for now.</p>	

104 There was a discussion about the "fast" rides which had been run in December before the latest lockdown, and whether the small number of riders caused a problem. Ed said that leaders are likely to reduce projected speeds to attract more riders, so that speeds will find an appropriate level. If this does not happen soon, we could always schedule another group on the same day for slower riders who could not otherwise book a slot. The attendees agreed to let the booking sheet continue as before, when government rules permit.

105 Next meeting will be 17th March 2021 on Zoom. Andrew will send out Zoom login details.

Andrew Perkins, 28-Jan-2021