

Fleet Cycling



Annual Report Oct 2019 to Mar 2021

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Note: Due to the Covid-19 pandemic, Cycling UK changed its financial year to end on 31 March instead of 30 September, entailing a one-time extension of the year to 18 months. As a member group of Cycling UK, our financial year must align with that. This report therefore covers that 18-month period, from 1 October 2019 to 31 March 2021.

Compiled by Andrew Perkins, Secretary
15th April 2021

Officers' Reports

Chair, John Crossley

What a strange and tumultuous year it has been! Our lives has been affected in many ways and our Club and how we cycle have not escaped. Looking back 12 months no one would have anticipated what the changes to our everyday lives.

For long periods in 2020 we were unable to cycle as group. The introduction of the 'rule of 6' allowed us to reintroduce group rides through the new booking system. In creating the booking system we aimed to create an approach which allowed for us to get as many people riding as possible in groups of six, whilst abiding by the letter and the spirit of the rules. No system was ever going to be as flexible as our pre-COVID approach but it served its purpose and allowed us to get riding again. I would like to thank all members for their willingness to work with the booking system and the way we have all stuck to the letter and spirit of the rules.

With the re-introduction of the 'rule of 6' in March 2021, we have recommenced group rides via the booking system. The use of the booking system will remain under review as the rules change during the rest of the year.

As well as organising rides we also have a role in promoting cycling in NE Hampshire and speaking up for cyclists and the development of cycling infrastructure. Over the last 12 months we have:

- Reviewed our vision for cycling infrastructure which has been shared with Hart Council
- Asked questions of the Council at council meetings
- Attended Hampshire Road Safety meetings
- Successfully challenged a Council questionnaire which contained an inherent bias against cyclists

It should be noted that some good progress has been made over the last 12 months, e.g., the extension of the cycle parking at Fleet train station, but there remains lots to do. We remain hopeful that the changing attitudes towards cycling over the last 12 months or so at a Government level will filter down to NE Hampshire. As such we look forward to helping progress the vision of the NE Hampshire Cycling Network.

The Fleet Flyer remains one of our main events. It was thus very disappointing that we had to cancel the 2020 event due to the COVID restrictions. Sadly, we have also decided not to hold the 2021 event due to the uncertainty. However, we are planning to hold the 2022 event to raise funds in memory of Graham Ellicott and the causes that were close to him.

The Fleet Flyer is run under the auspices of British Cycling. We will continue to do this and as such it is technically separate from Fleet Cycling. To reflect this we have formalised a Terms of Reference for the Flyer and separated the bank account from the main Fleet Cycling account.

I would like to thank all the Committee members for their hard work and efforts over the last 12 months, especially given the difficult circumstances we have faced. Colin Waters is stepping down as Treasurer to be replaced by Bryan East (subject to confirmation at the AGM) and Saty is stepping back from his Webmaster role. I would like to thank both for their efforts. In particular, to Colin who has been the driving force behind Fleet Cycling since its inception. Without Colin's efforts we would not be where we are today.

Looking forward we hope that the COVID restrictions will continue to ease and that we can return to 'normal'. This will allow us more flexibility on group rides, to resume away day rides and to recommence the social activities. Alongside this we will continue our role as the 'champion' of cyclists within NE Hampshire with the hope of encouraging more people to cycle and improving cycling infrastructure. There is much to be excited about.

Secretary, Andrew Perkins

Secretarial activity this year has been:

- Annual submissions to Cycling UK
- Liaising with the national Cycling UK Member Group coordinator as required, passing on information and seeking policy advice as required
- Replying to enquiries from cyclists looking to join a local club, and following up with them
- Organising and minuting the AGM, an EGM, and committee meetings (generally one every two months - we have held seven committee meetings since the last AGM)
- Compiling this annual report
- Ensuring any serious incidents during group rides are recorded on an Incident Report form and that such forms are returned to Cycling UK and insurers as required. (there were no such incidents this year)

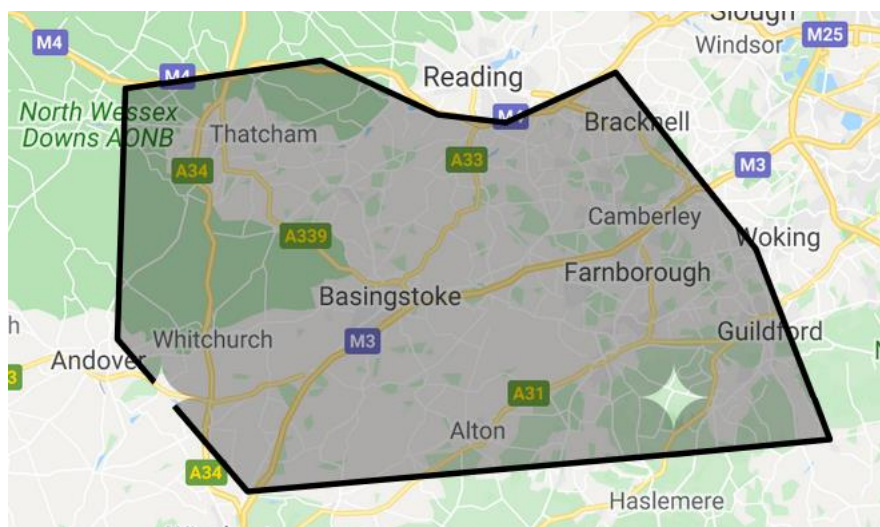
I would like to thank Colin and Lisa for writing and sending Fleet Cycling Newsletters.

Registration Officer, Andrew Perkins

Between April 2020 and April 2021, 52 people in our postcode catchment area joined Cycling UK. As of 12th April 2021, we have 267 Cycling UK Members registered in our postcode catchment, who are therefore automatically members of Fleet Cycling. This compares with 240 in November 2019, and 199 in October 2018.

We have 344 subscribers to the Fleet Cycling newsletter. Anyone can subscribe by completing the online form on the homepage of FleetCycling.org.uk. An unsubscribe link is included in every newsletter.

The postcode catchment is shown in this map:



Publicity & Social, Lisa Chapman

We held a successful social evening in December 2019 at the Heron on the Lake in Fleet. Since that time the pandemic has put paid to any further social events, and the cancellation of the Fleet Flyer 2020 and 2021 has meant that there is little need for publicity. Lisa was invited to and attended two meetings of the North Hampshire Roads Safety Council, to see how much consideration was given to the safety of cyclists, and to provide input.

We are looking forward to resuming normal publicity and social events as soon as government guidelines allow, hopefully starting with a summer Social and ending the year with a Christmas Social.

Welfare and Covid Officer, Kaye Hicks

It's been, as the Chinese would say, an 'interesting' year. With the shortage of group rides it's been heartening to see how well our fellow cyclists have coped, adapting to each of the rule changes with alacrity. I'm pleased to report there have been no welfare issues this year.

The pandemic has been difficult for everyone and cyclists have had various restrictions to contend with. As recommended by Cycling UK, we carried out a [risk review](#) and implemented new [guidelines and procedures](#), both for riders and for leaders.

Fortunately, outside major lockdown periods, we have been able to run group rides in groups of six. As the lockdown rules ease as expected, we should be looking to a return to 'normal' group rides in time to enjoy the summer months with our club. I would also add a word of caution: despite the easing of restrictions it would be sensible if we continue with a degree of social distancing when off the bike, and carrying a mask to wear when appropriate, at least for the next few months. A lot of us will be fully vaccinated by the summer but some will not, so we have a duty of care to protect each other while the virus continues.

Webmasters, Saty M and Andrew Perkins

We have had to add a significant amount of information to the website to cover our Covid riding and safety arrangements. We then needed to change this as and when government rules and/or Cycling UK advice changed. On the other hand, we have not had to load up so much data onto the calendar pages for each ride, since this has been moved to the online bookings sheet, onto which Saty spent some time setting up the list of possible routes, linked to our RideWithGPS account.

Saty has considerable work commitments, so we are looking for a new Webmaster or assistant Webmaster with some knowledge of websites, ideally WordPress, SiteGround, and certificate management. On occasions we need to update the details of a ride or some other information on the website at short notice. It's surprising how often at least two of us are away or otherwise unavailable, so if you could help expand the team to cover gaps, please contact us. You will need to be generally available on email, possess a PC/Mac, and be comfortable with editing a website safely.

We also welcome comments and suggestions. To contact us, use the "Contact Us" link at the foot of every page on the website, or just talk to us when out on a ride!

Social Media

Responsibilities for our social media accounts are given on the website page [About Us > Who We Are](#). The current responsibilities are:

Emailed Newsletters	usually composed by Lisa Chapman, issued by Andrew Perkins
Facebook	Andrew Perkins
RideWithGPS account	Andrew Perkins
Strava account	Lisa Chapman
Twitter	contact Andrew Perkins
Website contact form messages	these are sent to the Chairman and the Secretary
WhatsApp	Lisa Chapman
YouTube	Andrew Perkins

Ride Secretary, Ed Humphrey

Let's be positive, we have several more ride leaders than we had this time last year, we've trained more leaders both formally and informally than in any other year in my time with the club and we have many more routes documented on the club web site than we had a year ago.

Unfortunately we couldn't ride together for months at a time. Nevertheless we experienced a significant upturn in activity when the first Covid lockdown was eased and we were allowed out in groups of 6.

In the pre-lockdown period between January and mid-March 2020, we organised the following numbers of rides.

	Rides	Riders	Rider-Miles
Tuesday	9	136	5065
Wednesday	10	99	2475
Thursday	8	85	3963
Sunday	8	89	3035
Grand Total	35	409	14538

Post lockdown (28th July to 22nd December and 29-31 March), we organised rides in groups of six, using a booking sheet devised by John Crossley and Saty, which allowed leaders to nominate a route, and up to five riders to claim a place on each ride by entering their names in the appropriate spaces. This was a great asset which made the job of organising rides very easy for all. The success of the booking system is measured in the numbers of riders, particularly on Tuesdays, when we were almost fully booked every week. Here are the numbers, up to 31 March 2021.

	Rides	Riders	Rider-Miles
Tuesday	20	320	12622
Wednesday	18	147	3562
Thursday	9	65	3306
Sunday	11	56	2190
Grand Total	58	588	21680

Let's hope for a better all-round picture in 2021.

We have around 20 existing leaders, but we are always keen to recruit – if you would like to help by becoming a registered leader, please contact Ed by email, or use the “Contact Us” link at the foot of any page on the website. The main requirement is common sense!

Club Kit Management, Colin Waters

We made two further purchases of club kit during the year, with most garments being directly for members and a small number of more popular garments in the larger sizes to hold as club stock. Overall stock holding increased slightly and we do still have around £1370 worth of stock from the first buy of the new kit in stock. Unfortunately quite a lot of this stock comprises less popular items and smaller sized gilets, so we have had to further increase the provision we hold against these items as they are proving difficult to sell

Treasurer, Colin Waters

Fleet Cycling Treasurer's Report – FY October 2019 to March 2021

For this 18 month report period we have tried to achieve a degree of separation between the Fleet Flyer finances and the Fleet Cycling Club finances; consequently, we are using our Co-op bank and Lloyds bank accounts, respectively for the two entities.

The Fleet Flyer is a British Cycling event whilst Fleet Cycling is corporately part of Cycling UK, as a “member group”. The appendix to this report, as a report to Cycling UK, therefore shows only the Fleet Cycling component of our finances.

Both elements are in good shape financially, thanks to sponsorship by Everyone Active and Hart Council who have subsidised the club by £5,000 since 2014. Members' donations have also provided much-needed cash over the last 18 months to support clothing purchases and our pre-payment to fund the website for 3 years.

Sadly, I have decided to resign from the committee at the AGM after 25 years in various roles for the club. I know the club will be in safe hands.

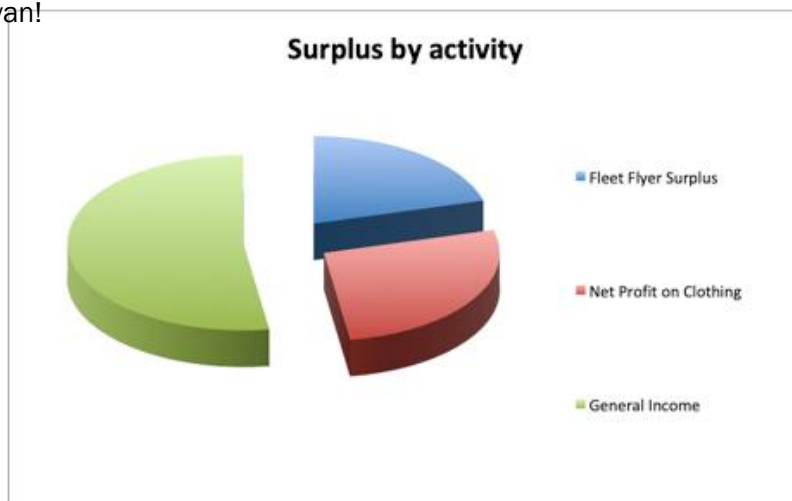
Many thanks to my Auditor, Bryan East, without whom I would have a much harder time managing the finances – thanks Bryan!

Comparative Surplus

Item	Cost
Fleet Flyer Surplus	£239.53
Net Profit on Clothing	(£ 310.10)
General Income	£604.50
Total	£533.93

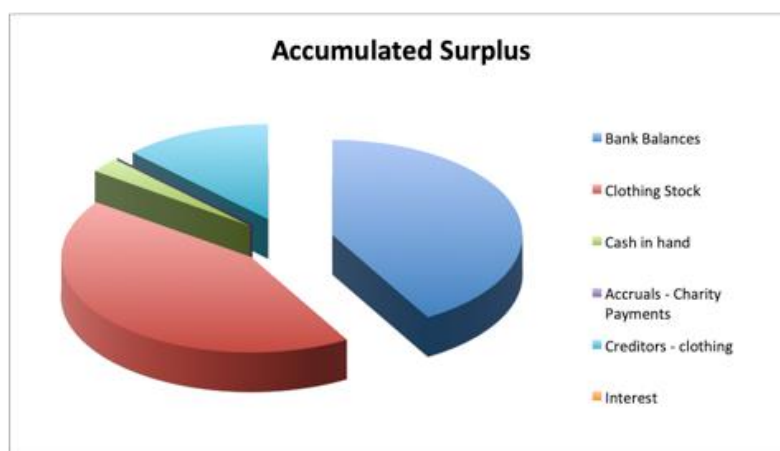
Notes:

1. Website costs are shared with Fleet Flyer
2. Sponsorship income is used to enable kit purchase



Accumulated Surplus

Item	Income
Bank Balances	£994.76
Clothing Stock	£1,031.40
Cash in hand	£61.20
Accruals - Charity Payments	-
Creditors - clothing	£302.00
Interest	-
Total	£2,389.36



Fleet Cycling	Member Group	90079174
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These are the Financial Reports presented by the Member Group (single or consolidated with others), which consist of a Statement of Assets and Liabilities and an Income and Expenditure Account, summarising the Groups' own records kept for the year. Backing documentation comprises; detailed record of all income and expenditure, bank reconciliations, all receipts and paperwork associated with the financial transactions for the year.

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021

Assets & Liabilities

	£	
Total Fixed Assets from page 2	-	Box A Autofill
Current Assets from page 2	1,333	Box B Autofill
Cash and Bank Balances from page 2	816	Box C Autofill
Total Assets	2,149	Box D Sum Boxes A to C
Total Liabilities from page 3	-	Box E Autofill
NET ASSETS / (LIABILITIES)	2,149	Box F Box D minus E
Accumulated Surplus at 1 October 2019	1,855	Box G Merged figs
Surplus/Deficit for the year from page 4	294	Box H Autofill
FUNDS	2,149	Box I Box G plus Box H

(the figures in Box F & Box I should be the same)

Signed Hon Treasurer

Auditor's Report

I have examined the books, records and vouchers of the Group / Region and report that the above Statement of Assets and Liabilities and annexed Accounts are in accordance therewith and such Accounts have been properly prepared to show the state of affairs of the Group / Region as at 30 September 2019 and of the surplus / deficit for the year then ended.

Signed Hon Auditor

Date

Fleet Cycling	Member Group	0
		90079174

FIXED ASSETS AS AT 30 SEPTEMBER 2019

£

CLUB HUTS value at 1 October 2018	-	Merged figs
Plus additions	-	
Less Disposals	-	enter as a +
Less Depreciation	-	enter as a +
Value at 30 September 2019	-	Autofill

Other Assets (bikes, equipment) value at 1 October 2018	-	Merged figs
Plus additions	-	
Less Disposals	-	enter as a +
Less Depreciation	-	enter as a +
Value at 30 September 2019	-	Autofill

Total Depreciation to page 4 GENERAL EXPENDITURE section	-	Autofill
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Total of Fixed Assets to Box A (page 1)	-	Autofill
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CURRENT ASSETS AT 30 SEPTEMBER 2019

Stock - Clothing,Badges,Trophies	1,031
Deposits with HQ	-
Amounts due from other groups/ individuals	-
Prepayments & accrued income	302
Other Debtors	-
Monies paid in bank not on statement	-
Investments	-

Total of Current Assets to Box B (page 1)	1,333	Autofill
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CASH & BANK BALANCES AS AT 30 SEPTEMBER 2019

PayPal

	Bank Current Account	Bank Deposit Account	Building Society Account	Cash
	£	£	£	£
Member Group				
Sub Group				
Funds				
Funds				
Coop Bank Acc	755	-	-	61
PayPal Acc	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
totals	755	-	-	61

Total Cash and Bank to Box C (page 1)	816
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Fleet Cycling	Member Group	0
		90079174

LIABILITIES AS AT 30 SEPTEMBER 2019

CREDITORS

£

Member Group Funds

Amount owing to Treasurer	-	
Amounts owed to other groups/ individuals	-	
Accruals & deferred income	-	Deferred sale of clothing stock
Goods /suppliers not paid /unpresented cheques	-	Liability for payments to Fleet Flyer charities (not paid in year due to death of Treasurer)

Sub Group Funds

Amount owing to Treasurer	-
Amounts owed to other groups	-
Accruals & deferred income	-
Goods /suppliers not paid /unpresented cheques	-

Total Liabilities to Box E (page 1)	-	Autofill
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INTEREST RECEIVED FOR THE YEAR ENDED 30 SEPTEMBER 2019

Net amount received	Tax paid	Gross amount
£	£	£

Interest received from banks and building societies (if unspecified enter in gross amount)	-	-	-
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Other Sources

Interest received from N.O. on deposits	-	-	-
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totals	-	-	-	Autofill
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Total Net Interest received to page 4 INCOME section	-	Autofill
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Fleet Cycling	Member Group	0
		90079174

INCOME AND EXPENDITURE FOR THE YEAR ENDED 30 SEPTEMBER 2019

TOTAL INCOME	£	
Outdoor Events		
Social Events	-	
Advertising, handbooks, run list sales	-	
Clothing, badges etc sales	2,609	
Grant from HQ	-	
Annual Subscription Allocation from HQ	200	
Legacy income	-	
Donations	614	
Net Interest Received (total from page 3)	-	Autofill
Profit on sale of assets	-	
Dividend Income	-	
Total Income	3,423	Autofill

TOTAL EVENT EXPENDITURE	£	
Event hire/accom/room hire		
Printing	-	
Food, refreshments	-	
Travel / transport	-	
Trophies/ medals/prizes	-	
Clothing costs/badges etc		
Other event expenditure		
	-	
Total	-	Autofill

TOTAL GENERAL EXPENDITURE		
Advertising/ website costs	- 141	
Phones/Internet access	-	
Insurance	-	
Postage	-	
Stationery	-	
Subscriptions	-	
Donations		
Equipment/maintenance	-	
Training		
Miscellaneous (Club Clothing)	- 2,988	
Bank Charges	-	
Depreciation (total from page 2)	-	Autofill
Loss on sale of assets	-	
Total	- 3,129	Autofill

Total Expenditure	- 3,129	Autofill
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SURPLUS/DEFICIT FOR THE YEAR total to Box H (page 1)	294	Autofill
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List all expenditure for the group including items purchased by the Treasurer or others not yet re-imbursed by 30.9.2019