

Minutes of Fleet Cycling Committee Meeting

Date of meeting 19th May 2021 at 20:00

Venue Zoom, organised by Andrew Perkins

Minute taker Andrew Perkins, Secretary

Other Attendees John Crossley, Chair
 Lisa Chapman, Promotions Officer
 Bryan East, Treasurer
 Colin Waters, guest

Apologies Ed Humphrey, Rides Secretary
 Kaye Hicks, Welfare Officer

Note: the sequence of reference numbers below is continued from meeting to meeting, to keep track of actions. Actions closed in this meeting are shaded in green, and will not appear in the next meeting's minutes. Items with no actionee are usually decisions or information only, and will also not appear in the next minutes.

Ref	Item	Actionee and any deadline
Items from meeting of 18 November 2020		
92	<p>Suggestion #1 from 11-Nov EGM: More prominent address for the booking sheet, on Facebook and other places, aimed at helping those not familiar with technology so they can make their own bookings easily.</p> <p>Action: Andrew will implement this</p> <p><i>20-Jan-2021: Andrew proposes postponing this until we plan to restart rides, as this will reduce the likelihood of malicious third parties defacing the sheet meanwhile. Approved at meeting of 20 Jan 2021.</i></p> <p>Update 17-Mar-2021: Andrew has updated "About" on both Facebook groups, to include: "For latest information and to book a slot, see https://www.fleetcycling.org.uk/about-rides/post-lockdown-rides/". Andrew will also will create an announcement in both groups, to say when rides re-start, and include the link. This item can then be closed.</p> <p>Update 20-May-2021: all actions completed. Item closed.</p>	<p>Andrew: 23-March</p>
95	<p>Andrew agreed to produce a reference card for ride leaders to ensure they include all important items in their pre-ride briefings. <i>TBD, before rides restart.</i></p> <p>Update 17-Mar-2021: Andrew has produced, and sent to the committee in the afternoon of 17-Mar. Comments welcome (Ed provided one at the meeting: explain back marker system if being used). Andrew will update accordingly, then Ed will send them electronically to all ride leaders (along with the CUK manual) about a week before rides re-start on 29th March.</p> <p>Update 20-May-2021: all actions completed. Item closed.</p>	<p>Andrew, Ed: 23-March</p>

Items from meeting of 17 March 2021

- 107 Resuming formal rides: the format of rides was discussed at length. Some of the considerations were:
- We are going to have to limit rides to 15 or possibly 6, depending on CUK advice
 - CUK Alton are running a system whereby people form groups at the start point. They feel this works for them.
 - If rides start with more than 6, then we would probably split into groups on the road, and will have to split up at coffee stops for now. This may be difficult to enforce.
 - It is technically and practically difficult to have a "waiting list" system. Someone (possibly ride leaders) would have to be frequently monitoring the booking sheet in the days before a ride.
 - Some people may decide not to join rides because they do not wish to book then have to remove themselves if they can't make it, thereby wasting a slot.
- The committee decided that, for now, we will continue with the system of booking rides of 6 people on the Google Sheets booking sheet. We can reconsider this in due course.
- Secretary's note: Committee needs to open up the sheet for bookings around 22-March, and send out a Mailchimp. I will take initial responsibility for these actions.*
- Update 20-May-2021:** all actions completed. Item closed.

Andrew,
23-March

- 109 Finances and club kit status:
Colin summarised the finances and status of club kit. See the report at the foot of this document.
Colin reiterated that he would like to hand over his role as Treasurer and Kit Manager, after many years of service. General understanding, and appreciation of his 27+ years' work, was expressed by the Committee.
Colin agreed to sound out a person he knows to possibly take this role.
- Update 20-May-2021:** all actions completed. Bryan East was willing to take on the role of Treasurer, and was voted in at the AGM. Item closed.

Colin

- 111 Away rides:
Colin believes that the government's **Stay Local** directive ends on 12th April.
Ed will organise a New Forest ride as soon as we can have a big enough group and the rules allow. Ed will monitor the rules and dates, and arrange at his discretion.
- Update 20-May-2021:** Richard Somerset has kindly offered to organise a New Forest ride, on 22-July. Lisa also said she will organise a Surrey Hills ride in the summer. Item closed.

Ed

- 112 Summer social event:
Lisa will contact the Water Witch in Odiham, for July/August.
Lisa will contact Calshott about a velodrome day.
- Update 20-May-2021:** This has been pending, awaiting confirmation of Covid rules changes by the government.

Lisa

- 113 Preparation for AGM:
... [see 17-March minutes for full details]
Update 20-May-2021: all actions completed. Item closed.

All, 14-April

Items from meeting of 19 May 2021

- 116 North Hampshire Cycle Network (see ranil.uk/cycling): Andrew reported that he had spoken to Steve Forster (County Councillor for Fleet) in person on 6th May, and this doesn't seem to be progressing. Steve said that the Leader of Hart District Council had to liaise with Hampshire County Council. On 8th May, Andrew also spoke to Ken Crookes, who said he would talk to our MP, Ranil Jaywardena. There are currently no actions on us at Fleet Cycling, although we would like to know how it can be progressed.

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| 117 | <p>Andrew explained that he was in a group "Cycle Hampshire", which has a Facebook page facebook.com/CycleHampshire, and a Google Group/ mailing list groups.google.com/g/cyclehampshire. This is a group attempting to co-ordinate cycle action pressure groups across the county. Unfortunately Andrew has not had the time to keep up with it. Lisa volunteered to join the group in his place.</p> <p>Action: Andrew to ask the group to include Lisa. (Andrew sent an email to the group admin on 20th May, asking for this)</p> | Andrew |
| 118 | <p>Simplifying website maintenance: Andrew explained that the calendar part of the website entailed a large proportion of the overall maintenance effort, especially loading up ride details and editing them. Colin added that the Wordpress Calendar add-on which we use also entailed an annual fee, affecting our limited financial resources. Andrew demonstrated a test page which he had built on the website, which shows details of upcoming rides by feeding them automatically in real time from the "Fleet Cycling Rides 2021" sheet. All attendees were happy with the plan to push forward and use this instead of the Calendar add-on. Two suggestions were made: mark up special events (such as away rides, social events) so that they can appear on their own list on the website; and add hyperlinks to the RWGPS routes.</p> <p>Action: Andrew to make these changes and implement this new method.</p> | Andrew
26-May |
| 119 | <p>Bryan raised the issue of the remaining kit items in stock. We have messaged members several times to try to sell it. After a discussion, Lisa suggested that we have a social evening when rules permit, on a Monday or Tuesday, such as a drinks evening in a pub, where we offer the kit at 25% off the current price. Attendees all agreed.</p> <p>Action: Lisa to organise, when rules permit.</p> | Lisa |
| 120 | <p>There was a discussion on how to provide the optimum set of rides and arrangements, in light of feedback from members on recent rides, and a message to Andrew from Malcolm Huson (a Wednesday ride leader). It was agreed that we need Ed, as Rides Secretary, to be present for further discussions and decisions. Andrew will arrange this meeting, provisionally for next Wednesday, 26th May, at 19:30.</p> | Andrew |
| 121 | <p>Lisa suggested that, given we are not running a charity ride this year, it would be good for us to support the Basingstoke Big Wheel event, by making it the official Sunday ride on 18th July. Attendees agreed and this will be suggested to Ed at the meeting proposed in item 120 above.</p> | |
| 122 | <p>Next regular committee meeting will be Weds 21st July at 20:00. Unless otherwise agreed, it will be on Zoom. Andrew will arrange the call and send details.</p> | Andrew |

Andrew Perkins, 20-May-2021